



Research Assistant

The Northfield Historical Society is seeking a volunteer to assist with answering research requests from the public. The volunteer would have access to the NHS files and archives to answer weekly requests for information. Additionally, the volunteer may work directly with members of the public who wish to research on-site.

Volunteer Qualifications

- Ability to use email
- Familiarity with Microsoft Word and Excel
- Familiarity with Find-A-Grave and Ancestry.com
- Ability to use primary sources and read maps
- Willingness to work independently as well as part of a team
- Willingness to work with people of all ages
- Excellent writing skills and attention to detail
- Availability to work several hours each week on a consistent basis

To apply, email Cathy Osterman with details of your previous research experience and availability, osterman@northfieldhistory.org.